

ANNEXURE – II

**APPLICATION FORM FOR THE POST OF Dy. CHIEF MECHANICAL ENGINEER ON
SCALE OF Rs. 16000 – 400 - 20800 IN VISAKHAPATNAM PORT TRUST.**

CURRICULUM VITAE

PHOTOGRAPH

1. Name of the Officer
(Full in Block letters) :

2. Date of Birth :

3. Present Post held and date of
Regular appointment to the
Present Post :

4. Details of Employment /
Experience in chronological
order :

Name of Organization	Post held	Whether Class-I / II	Scale of Pay	Duration		Nature of Duties
				From	To	

5. Total Experience on Pay
Scales with break-up
(a) Rs. 16000-20800
(b) Rs. 10750-16750 :

6. Whether belongs to SC / ST :

7. Educational &
Other Qualifications :

Examination	University	Year of Passing	Class & % of Marks	Special Subjects

8. Address for communication
with Telephone No. Mobile No.
FAX No & e- Mail address :

9. Languages Known
(Read, Write and Speak) :

10. Other relevant information, if
any :

Place:
Date:

Signature of the Applicant

ANNEXURE – III

Certificate to be given by Head of Office of the Applicant

1. It is certified that the particulars furnished by the applicant Shri_____ are correct and he fulfils the eligibility criteria with regard to Recruitment Rule.
2. It is certified that no disciplinary/vigilance cases are pending or contemplated against the applicant and he / she is clear from the Vigilance and Administrative angle.
3. His/ Her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the applicant during the last 10 years. (If any Major / Minor penalties been imposed on the applicant during the last 10 years, the details of disciplinary case leading to such penalty along with necessary documents will have to be sent)
5. Attested Photo copies of ACRs for the last five years with grading not below "Very Good" from **1.4.2005 to 31.03.2010** are enclosed

Signature of the Head of the Office
Name along with office seal