



**VISAKHAPATNAM PORT TRUST  
GENERAL ADMINISTRATION DEPARTMENT  
(PERSONNEL DIVISION)**

**ISO-9001**

**ISO-14001**

**OHSAS-18001**

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From:  
The Secretary,  
Visakhapatnam Port Trust,  
VISAKHAPATNAM – 530 035

To  
The concerned Organisations,  
(As per the list placed below)

No.C2/Rect/CRP/SMO (Ortho)/2014/2862

Dt.15.04.2014.

Sir,

Sub: Employment Notice No.03/2014, Dt.11.04.2014.

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Please find enclosed herewith a copy of the Employment Notice No.03/2014, Dt.11.04.2014, inviting applications for the post mentioned therein with a request to give wide publicity and send a list of candidates who fulfil the required qualifications as per R.R.

Yours faithfully,

Sd/-  
**SECRETARY**

Encl: As above



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PROFORMA

1. Name of the Officer :
2. Date of Birth :
3. Date of Retirement :
4. Present post held along with the details of earlier post held in chronological order. :
5. Present basic pay and pay scale of the post indicating detailed break up of emoluments. :
6. If applicant is on revised pay scale indicate the date from which revision took place and also indicate the pre-revised scale. :
7. Service to which the officer belong :
8. Educational qualifications :
9. Other qualifications :
10. Experience :
11. Whether belongs to SC/ST :
12. Address for communication with telephone number. :
13. Any other points he may desire to mention :

Place: (SIGNATURE OF THE APPLICANT)

Date:

CERTIFICATE BY HEAD OF OFFICE (COMPETENT AUTHORITY) OF THE APPLICANT

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he / she is clear from the Vigilance angle.
3. His / her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the officer during the last 10 years.
5. Details of ACRs attached for the last 5 years.

**SIGNATURE OF THE HEAD (COMPETENT AUTHORITY) OF THE OFFICE  
ALONG WITH THE OFFICE SEAL**

**VISAKHAPATNAM PORT TRUST**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**(PERSONNEL DIVISION)**

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**EMPLOYMENT NOTICE No.03/2014, Dt.11.04.2014**

Sl. No.		Name of the Post
1.		Senior Medical Officer (Orthopaedics)
2.	No. of Posts	1 (One) (Unreserved)
3.	Classification	Class – I
4.	Scale of Pay	Rs.20600-46500
5.	Whether Selection or Non-selection	N.A.
6.	Upper Age limit	40 years.
7.	Educational and Other qualifications prescribed for direct recruitment	<b>Essential:</b> (i) MBBS degree from a recognised University or for Sr. Medical Officer (dental) BDS degree of a recognised University. (ii) A post-graduate medical degree in the specified speciality from a recognised university. (iii) Post qualification experience of 3 years in a hospital in the relevant field of specialization.
8.	Whether A) age B) Educational Qualifications C) Experience for Direct recruits will apply in the case of Promotion / absorption / deputation	N.A.
9.	Period of Probation (in years)	2
10.	Method of Recruitment	By direct recruitment

**Other conditions:**

**NOTE:** Candidates with MBBS Degree with PG in **Orthopaedics** from recognised University should only apply.

1. The candidates should possess the requisite experience and qualifications as on 01.04.2014.
2. Upper age limit is relaxable to the extent of 3 years in the case of OBC Candidates and 5 years in the case of SC/ST Candidates will be allowed. The OBC Candidates have to submit the latest caste certificate regarding their OBC Status as well as exclusion from creamy layer in the proforma prescribed by the Central Government. The upper age limit is also relaxable for Government servants as per extant rules. The SC/ST Candidates have to submit the latest caste certificate.
3. Candidates, if appointed will be governed by the New Pension Scheme, which came in to force w.e.f.01-01-2004 and other Rules & Regulations of Visakhapatnam Port Trust. Details will be intimated at the time of appointment.
4. Application in the model pro-forma available in Visakhapatnam Port Trust Web site [www.vizagport.com](http://www.vizagport.com) be downloaded and filled in be submitted along with full particulars of Name, Address, Date of Birth, Qualifications and Experience etc., with relevant copies of Certificates, testimonials, two recent passport size photos, latest Caste Certificate whether belongs to OBC/SC/ST, duly attested should be sent through the Competent Authority of their Organization to reach “**The Secretary, Visakhapatnam Port Trust, Visakhapatnam-530 035**” on or before **26.05.2014** SUPERSCRIBING the cover “APPLICATION TO THE POST OF Senior Medical Officer (Orthopaedics) (CLASS-I)”.
5. Applications of those already in service should be got forwarded through their Employer duly furnishing “NO OBJECTION CERTIFICATE”, along with ACR’s for the last 5 years. A certificate to the effect of certification on the Veracity of the Educational qualifications and Experience possessed by the candidates in the light of the Ministry’s letter dt.27.08.2010 & 04.07.2012 may also be furnished. Eligibility of the candidates to the said post is to be certified by the Secretary of the respective Port Trust.
6. Depending up on the requirement, VPT reserves the right to cancel/restrict/curtail the Recruitment process without any further notice and without assigning any reasons thereof.
7. No advance copy of application from the applicant will be accepted. Competent Authority of the respective Organisation must forward every application. Those applications, which are forwarded by the Competent Authority of the respective Organisation, will only be considered.
8. Incomplete applications and applications received after due date and applications which are not forwarded by the Competent Authority of respective Organisations will summarily be rejected. In such cases, no correspondence from the applicants shall be entertained.

Sd/-  
SECRETARY.



**8. Educational Qualifications (Academic / Technical) :**

<b>Educational Qualifications</b>	<b>Board / University</b>	<b>Year of Passing</b>	<b>Percentage of Marks</b>	<b>Elective Subject</b>

(Enclose copy of certificates)

**9. Experience.**

<b>Name of the Organisation</b>	<b>Joining Date</b>	<b>Leaving Date</b>	<b>Duration</b>			<b>Designation</b>
			<b>Y</b>	<b>M</b>	<b>D</b>	

(Enclose copy of certificates)

**10. Name & Address of the Present Employer with contact no's (If any)**

**11. N O C submitted : YES / NO**

**12. VIGILANCE / ADMINISTRATIVE CLEARANCE : YES / NO**

I do hereby declare that having understood contents given in the Advertisement, I submit the application and the information furnished is true and in case any of my declaration and documents attached herewith found to be un-true / bogus and if I am unable to produce relevant documents in support of the eligibility condition within stipulated time, my candidature may be cancelled at any stage of recruitment process. In the event that the any wrong statement is detected / noticed even after my appointment, I here by agree that my services are liable to be terminated without notice.

Dt. . .2014.

SIGNATURE